HSE MONITORING AND REPORTING   HSE057

COURSE DESCRIPTION

This course is designed to equip learners with the knowledge and skills required to effectively monitor and report on Health, Safety, and Environment (HSE) in the workplace. Participants will learn how to develop and implement HSE monitoring programs, identify and evaluate hazards and risks, develop effective control measures, and produce HSE reports that meet legal, regulatory, and company requirements.

COURSE OBJECTIVES

By the end of this course, participant will be able to:

- Develop and implement HSE monitoring programs in the workplace.
- Identify and evaluate hazards and risks in the workplace.
- Develop effective control measures for identified hazards and risks.
- Pproduce HSE reports that meet legal, regulatory, and company requirements.
- Monitor and measure HSE performance in the workplace.
- Prepare for and conduct HSE management system audits.

WHO SHOULD ATTEND

This course is designed for HSE professionals, supervisors, managers, and employees who are responsible for managing HSE in the workplace. It is suitable for those who have a basic understanding of HSE principles and practices and want to enhance their knowledge and skills in HSE monitoring and reporting.

COURSE DURATION

5 Working Days

COURSE OUTLINES

1. Introduction to HSE Monitoring and Reporting

   - The importance of HSE monitoring and reporting
   - Legal and regulatory requirements for HSE monitoring and reporting
   - Key principles and concepts of HSE monitoring and reporting

2. Developing an HSE Monitoring Program

   • Types of HSE monitoring

   • Developing an HSE monitoring plan

   • Data collection methods and tools

3. Hazard Identification and Risk Assessment

   • Hazard identification techniques

   • Risk assessment methods

   • Hazard and risk evaluation

4. HSE Control Measures

   • Types of control measures

   • Implementing control measures

   • Monitoring control measures

5. HSE Reporting

   • Types of HSE reports

   • Key elements of an HSE report

   • Producing effective HSE reports

6. HSE Performance Monitoring

   • HSE performance indicators

   • Monitoring and measuring HSE performance

   • Evaluating HSE performance

7. HSE Management System Auditing

   • HSE management system auditing

   • Preparing for an HSE management system audit

   • Conducting an HSE management system audit

8. HSE Monitoring and Reporting Best Practices

   • Key HSE monitoring and reporting best practices

   • Challenges and solutions in HSE monitoring and reporting

   • Continuous improvement of HSE monitoring and reporting